



## BULLER HIGH SCHOOL COMPUTING/CYBERSAFETY STUDENT USE AGREEMENT

*Please retain this for future reference.*

### **I understand that:**

- I cannot use the Internet at school without signing the declaration on the Enrolment Form.
- I will be supplied with a unique **user name and password** in order to use the School's computer network. It is my responsibility to keep these access codes secure.
- Computers and other communication technology equipment that belongs to Buller High School are intended for **educational purposes only**. Any other communication technology equipment that I use within the school environment will be used in accordance with the school regulations.
- When using a global information system such as the Internet, it may not always be possible for the School to filter or screen all material which is inappropriate, (e.g. legal pornography), dangerous (e.g. bomb designs), or illegal (e.g. child pornography or stolen credit card numbers). It is therefore **the responsibility of each student not** to initiate access to such material, **or** to distribute such material by copying, **or** storing or printing, **or** have any involvement with such activity.
- When using the email facilities at school, it may not be possible for the School to monitor or filter all messages; it is therefore **the responsibility of each student** to ensure that any electronic correspondence will not cause offense or be otherwise inappropriate.
- The School will view seriously, involvement in any incident in which communication technologies are used to facilitate misconduct e.g. harassment, bullying, plagiarism, exam cheating etc.
- The School reserves the right to check at any time, work or data related to communication technologies in the school environment.
- The School monitors internet usage closely.

### **I will take care of information technology resources, including:**

- I will not damage computer equipment or furniture and will use the resources with due care.
- I will not use any school computers for arcade-style games unless instructed.
- I will not attempt to breach copyright (e.g. by illegally copying software).
- I will not bring software from home to use on a Buller High School computer.
- I will not plagiarise by illegally copying text without referencing the source.

### **I will be considerate to other users, including:**

- I will not monopolise equipment.
- I will not deliberately waste computer resources (e.g. unnecessary printing).
- I will not send unnecessary or inappropriate emails or notes to other users.
- I will not intentionally disrupt the smooth running of any computer or the School's network.
- I will not scan or display graphics, record or play sounds, or type messages that could cause offense to others.

### **I will respect the need for privacy and security, including:**

- I will always logon using **my own** user name and password.
- I will not give my logon details to any other person.
- I will not reveal home addresses or phone numbers, mine or anyone else's, in cyberspace.

- I will not attempt to upload or create computer viruses or be involved with other forms of electronic vandalism.
- I will **immediately** report any Cybersafety problems to a class teacher, tutor, or Head of Department.
- If I accidentally encounter inappropriate, dangerous or illegal material, I will immediately remove it from the screen, turn off the screen and notify a supervising teacher without disclosing the material to any other student.

**I accept that:**

Breaching this agreement (or any involvement in such a breach) may result in my access to the Computing and Communication Technology resources at Buller High School being withdrawn, which could make me ineligible to continue studying a particular subject.

I understand and will abide by the conditions and rules as set out in the School's Computing/Cybersafety Use Agreement. I further understand that there may be consequences (including the possible loss of access and even disciplinary action) if I should commit any breach of these conditions.

**General use of computing/communication technology resources:**

As the parent/guardian of this student, I have read the Computing/Cybersafety Use Agreement. I believe my child has read the document and understands his/her obligations. I understand that the computer/communication technology resources at Buller High School are designed for educational purposes and that any breach of the rules and conditions as set out in this agreement can lead to loss of privileges or disciplinary action. I understand if my child steals or damages equipment, this could result in a bill for the cost of replacement parts or repairs. I also understand this agreement applies to communication technologies my child brings into the school environment.

**Access to cyberspace:**

As the parent/guardian of this student, I understand that it may not be possible for the School to fully restrict exposure to inappropriate material in cyberspace, accessed through such means as the Internet, email or text messaging. I also understand that while the School will take appropriate measures to limit access to illegal, dangerous or inappropriate material, ultimately it is each student's responsibility not to initiate access to, or have any involvement with, such material. I give permission for my child to be given access to computing and communication technologies such as the School's computer network and the Internet.

***Please sign the declaration on the front page of the Enrolment Form to acknowledge your acceptance of the terms of the Computing/Cybersafety Student Use Agreement.***